



Navigating Health Reform

An employer's guide

Small Groups: 2012-2014



Overview

The federal health reform law focuses primarily on establishing new state-based mechanisms for obtaining health care coverage and for establishing federal standards (implemented in coordination with states) to oversee benefit designs and costs of coverage. Many significant reforms, including Exchanges and guaranteed issue requirements, become effective in 2014. Other reforms, such as certain lifetime and annual limits and pre-existing coverage exclusions for enrollees (dependent or employee) up to age 19, as well as a requirement to offer dependent coverage up to age 26, became effective during the first year of implementation. This guide is designed to assist employers by highlighting some of the changes made by the legislation, and setting out general timelines.

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Health reform implementation timeline

Quick reference timeline

Effective 90 days following enactment	<ul style="list-style-type: none"> ▶ Early retiree reinsurance program ▶ High-risk pool
Effective plan years beginning on or after September 23, 2010	<ul style="list-style-type: none"> ▶ Adult children coverage to age 26 ▶ Restricted annual limits on essential benefits (to be defined) ▶ No lifetime limits on essential benefits ▶ No pre-existing condition exclusions for enrollees under age 19 ▶ No rescissions (primarily individual and small group coverage) ▶ First-dollar coverage for preventive care* ▶ Revised appeals process* ▶ Emergency services without prior authorization/treated as in-network* ▶ Choice of providers (pediatrician and OB/GYN)*
January 1, 2011	<ul style="list-style-type: none"> ▶ No reimbursement for OTC drugs unless prescribed ▶ Annual rate review process begins ▶ Increased penalty for non-qualified HSA withdrawals
January 1, 2012	<ul style="list-style-type: none"> ▶ Non-discrimination rules extended to insured plans* (implementation delayed until regulations are released) ▶ Appeals provision fully implemented* ▶ Patient-centered Outcomes Research Institute (PCORI) fee (\$1 per member per year) ▶ First medical loss ratio rebates paid by August 1 ▶ Women's extended preventive services with no cost sharing*
September 23, 2012	<ul style="list-style-type: none"> ▶ Summary of benefits and coverage - 4-page pre-enrollment coverage document sent outlining benefits and exclusions ▶ 60-day notice in advance of material modifications
January 1, 2013	<ul style="list-style-type: none"> ▶ Medicare tax increase for high earners ▶ No deduction for retiree drug subsidy ▶ FSA contributions cap (\$2,500 limit) ▶ Patient-centered Outcomes Research Institute (PCORI) fee increases to \$2 per member per year ▶ W-2 reporting on value of employer-sponsored plans
January 1, 2014	<ul style="list-style-type: none"> ▶ State-based exchanges ▶ Essential health benefits* ▶ Adjusted community rating* ▶ No pre-existing condition exclusions ▶ Guaranteed issue and renewability** ▶ Employer certification of coverage ▶ Increased wellness program incentives (from 20%-30%) ▶ Individual and employer mandates ▶ No annual limits ▶ Required coverage for clinical trials for life-threatening diseases* ▶ 90-day limit on waiting periods ▶ Annual insurer fee ▶ Transitional reinsurance fee

* Applies to non-grandfathered plans only. Grandfathered plans are exempt until the status is lost.

**Grandfathered aspects TBD

Key health reform provisions implemented

(for plan years beginning on or after September 23, 2010; United Healthcare implemented health care reform provisions for all plans under 100 participants, such as preventive care covered at 100% and the new appeals rights, without regard to grandfather status)

- ▶ **Adult Children Coverage.** Group health plans that provide dependent child coverage will be required to cover adult children until the age of 26. Grandfathered plans may exclude adult children who are eligible for coverage under another employer-based health plan (other than one of a parent) until 2014.
- ▶ **Restrictions on Lifetime and Annual Limits.** Group health plans may no longer set lifetime limits on “essential health benefits.” It is possible that “restricted annual limits” on essential health benefits will be permitted until 2014, if the Secretary of Health and Human Services (HHS) defines which of such limits are permitted. Starting in 2014, annual limits on essential benefits are prohibited.
- ▶ **Pre-existing Condition Prohibitions.** All group health plans are prohibited from applying pre-existing condition limits for children under 19.
- ▶ **Rate Review.** Process for annual review of individual and fully insured group plan rate increases that exceed a specified percent. Insurers are required to submit justification for specified increases. This does not apply to grandfathered or self-funded plans.
- ▶ **HSA, HRA, FSA.** Limitations on over-the-counter medications.
- ▶ **Increased penalties for non-qualified HSA withdrawals.**
- ▶ **Policy Rescissions.** Non-grandfathered group health plans and insurers are prohibited from rescinding coverage (except in limited acts of fraud or intentional misleading representation of facts).
- ▶ **Preventive Care Services.** All non-grandfathered group health plans are required to provide coverage for preventive services as defined in the new law and are prohibited from imposing cost-sharing requirements on such items or services.
- ▶ **Internal/External Appeals.** Group health plans must have an “effective” internal and external appeals process for coverage determinations and claims and must continue coverage until appeals process is resolved.
- ▶ **Emergency Services.** Must be covered without prior authorization and treated as in-network.
- ▶ **Choice of Providers.** Must allow the plan member to designate a child’s pediatrician as the primary care provider. May not require authorization or referral for a participating OB/GYN.

Grandfathered plans. Health plans in existence on March 23, 2010, may be “grandfathered” from complying with certain requirements. On June 17, 2010, an Interim Final Regulation was published by the government and addresses what coverage changes may be made by an insurer or plan sponsor without impacting “grandfather” status. Connect with your UnitedHealthcare representative to receive additional guidance on grandfather rules.*

*UnitedHealthcare has implemented health reform rules for all small group plans (under 100 participants) without regard to grandfather status. This is only a high-level guide and is not to be relied upon as actuarial or legal advice. Copyright © 2013 United HealthCare Services, Inc.

Scheduled changes 2012 through 2013

- ▶ **Small Employer Health Insurance Credit.** The law provides for tax credits to certain small businesses (no more than 25 full-time equivalent employees and not more than \$50,000 in average annual employee wages) that offer health benefits. The tax credits vary depending upon the tax-exempt status of the organization and the aggregate amount of employer contributions toward health benefits. The subsidy begins for taxable years beginning after December 31, 2009.
- ▶ **Summary of Benefits and Coverage.** By September 23, 2012, employers must provide a summary of benefits and a coverage explanation to all participants at the time of enrollment and each subsequent year during annual enrollment. Employers may provide the summary in paper or electronic form. The summary must be no more than four pages in length, a minimum of 12-point font, and should be written in a manner that is easy for the average participant to understand.
- ▶ **Summary of Material Modification Notice.** Employers must provide notice of any material modification to benefits 60 days in advance of the effective date of those modifications. Willful failure to comply with the summary of benefits requirement or summary of material modification notice will result in a fine of up to \$1,000 per failure on a per-enrollee basis.
- ▶ **Employee Notice Requirements.** By March 2013, employers must provide new and existing employees with information about the Exchange, including information on employee eligibility for coverage under the Exchange, including premium credits.
- ▶ **Administrative Simplification Begins.**
- ▶ **FSA Statutory Limit.** Beginning on January 1, 2013, a \$2,500 contribution limit (indexed to CPI-U) is placed on employee salary reduction contributions to FSAs.
- ▶ **W-2 Reporting.** Employers that are required to file 250 or more W-2 forms in 2011 will not be required to report the cost of health coverage to employees on any forms prior to January 2014.

Scheduled changes 2014 and beyond

- ▶ **Reporting of Coverage.** Beginning in 2014, two new IRS reporting requirements apply to employers who offer group health coverage. First, employers who self-insure must file an information return with the IRS (and provide a statement to covered individuals) identifying those employees and other individuals who were offered health care coverage and specifying the dates of coverage. If the coverage is insured, the return must be filed by the insurer and disclose the portion of the premium (if any) required to be paid by the employer. Second, employers with at least 50 full-time employees must file a return with the IRS certifying whether the employer offered to its full-time employees (and their dependents) the opportunity to enroll in health care coverage, including information about the employer's contribution to the cost of such coverage. A statement containing this information must also be provided to full-time employees.
- ▶ **Temporary Risk Corridor Program.** Between 2014 and 2016, HHS shall establish a mandatory risk corridor program, similar to Medicare Part D, for the individual and small group markets in which carriers with costs above 103% of "target" levels receive supplemental payments and carriers with costs below 97% of "target" levels make supplemental payments to HHS.
- ▶ **Standardized Benefit Requirements – Essential Minimum Benefits and Standard Offerings for Small Group Plans in and out of exchange.** States to determine what definition of Essential Health Benefits will be in each state.
- ▶ **Waiting Periods.** Group health plans are prohibited from requiring waiting periods for coverage in excess of 90 days.
- ▶ **Essential Health Benefits.** Beginning in 2014 for non-grandfathered plans, all health insurance in the individual and small group market (offered in or outside the Exchange) must include minimum essential benefits that include coverage in the following categories: ambulatory patient services; emergency services; hospitalization; maternity and newborn care; mental health and substance use disorder services, including behavioral health treatment; prescription drugs; rehabilitative and habilitative services and devices; laboratory services, preventive and wellness services and chronic disease management, and pediatric services, including oral and vision care.

- For plan years beginning in 2014, cost-sharing for all non-grandfathered plans is limited to HSA rules, and deductibles for small employers are not to exceed \$2,000 (single) and \$4,000 (family).
- For plan years beginning on or after September 23, 2010, non-grandfathered health plans are required to cover ER services as in-network without prior authorization; if services are provided out-of-network, the cost-sharing requirement is the same as if services were provided in-network.
- For plan years beginning in 2014, non-grandfathered health plans are also required to cover routine costs of phase I-IV clinical trials.

▶ **ICD-10 Code Adoption Begins.**

Employer coverage and reporting requirements/penalties for non-compliance

- ▶ **Premium Tax Credit.** From 2010 to 2013, small employers with 25 or fewer employees and an average wage of \$50,000 or less are eligible for premium tax credits for two years of up to 35% of their contribution, if they contribute at least 50% of the total premium. Employers with 10 or fewer employees and average wages of \$25,000 or less will be eligible for the full credit. In 2014, the credits are limited to Exchange-based coverage and increase to 50% of contributions. Beginning in 2014, small employers will only be eligible for the credit for two years.
- ▶ **Employer Mandate.** Beginning in 2014, employers with at least 50 full-time employees that do not offer coverage must pay a fee of \$2,000 multiplied by the total number of full-time employees (minus 30) if any full-time employee receives premium assistance through an Exchange; employers who do offer coverage must pay the lesser of: \$3,000 fee for each full-time employee who receives premium assistance through an Exchange or \$2,000 per full-time employee (minus 30).
- ▶ **Minimum Essential Coverage.** Beginning in 2014, all U.S. citizens are required to have “minimum essential coverage” or pay the greater of a flat-dollar penalty (\$95 in 2014, \$325 in 2015, and \$695 in 2016, indexed by CPI) or a penalty based on a percent of income (1% in 2014, 2% in 2015, and 2.5% in 2016 and thereafter). Waivers are allowed for specified individuals and circumstances (i.e., those with religious objections, individuals not lawfully present in the U.S., incarcerated individuals, individuals for whom required contributions for coverage exceed 8% of income, individuals with incomes below the federal filing threshold, Native American tribe members, individuals with short coverage gaps of less than three months and individuals who experience hardship as determined by HHS).
- ▶ **Automatic Enrollment.** Employers with more than 200 employees that offer coverage must automatically enroll new full-time employees with the opportunity to opt out.
- ▶ **W-2 Reporting.** Employers that are required to file 250 or more W-2 forms in 2011 will not be required to report the cost of health coverage to employees on any forms prior to January 2014. This transition relief will continue until further guidance is issued. Any supplemental guidance will not apply to any calendar year beginning within six months of the date the guidance is issued.
- ▶ **FSA Statutory Limit.** Beginning on January 1, 2013, a \$2,500 contribution limit (indexed to CPI-U) is placed on employee salary reduction contributions to FSAs.
- ▶ **Health Savings Account Penalty.** Beginning on January 1, 2011, penalties for non-health-related distributions from HSAs increase from 10% to 20%.

Retiree medical - 2012 and Beyond

- ▶ **Retiree Reinsurance.** The law creates a temporary reinsurance program for employers that provide health coverage for early retirees ages 55-64, helping to offset the cost of the coverage. This program would fund 80% of claims between \$15,000 and \$90,000 incurred by pre-Medicare early retirees, spouses, surviving spouses and dependents. Employers must use reimbursements to pay for increases in the employer’s premiums or cost of benefits, or can use reimbursements to reduce participants’ out-of-pocket costs (i.e., contributions, copayments, coinsurance or deductibles). The program will end on January 1, 2014, or earlier if the \$5 billion allocated in the statute for the program runs out. Plan sponsors are responsible for applying to the program and, if certified by Health and Human Services, submitting claims for reimbursement to HHS.

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- ▶ **Medicare Part D Donut Hole.** Currently, Medicare Part D beneficiaries who exceed the prescription drug coverage limit are responsible for the cost of prescription drugs until the cost reaches a defined coverage limit (“donut hole”). As of January 2011, pharmacy manufacturers are required to provide name-brand drugs at a 50% discount to Part D participants in the donut hole. Eventually the discount will extend to generic drugs as well as name-brand and the discount will increase, reaching 75% by 2020. This will effectively eliminate the donut hole since the full price of those drugs will continue to be used for calculating the donut hole out-of-pocket amount.
- ▶ **Tax on Retiree Drug Subsidy.** The law eliminates the deductibility of retiree drug expenses to the extent of the Part D subsidy received by employers sponsoring creditable retiree drug programs for tax years beginning after December 31, 2012.

Subsidies to offset insurance premiums

(only available for coverage purchased through the Exchange)

- ▶ **Premium Tax Credit.** From 2010 to 2013, small employers with 25 or fewer employees and an average wage of \$50,000 or less are eligible for premium tax credits for two years of up to 35% of their contribution, if they contribute at least 50% of the total premium. Employers with 10 or fewer employees and average wages of \$25,000 or less will be eligible for the full credit. In 2014, the credits are limited to Exchange-based coverage and increase to 50% of contributions. Beginning in 2014, small employers will only be eligible for the credit for two years.
- ▶ **Worksite Wellness Program.** Health and Human Services is required to establish a grant program for worksite wellness programs not currently in existence for small employers with fewer than 100 employees who work 25 or more hours per week. A total of \$200 million is appropriated for this five-year grant program.
- ▶ **Individual Subsidies.** Individuals with incomes between 100% and 400% federal poverty level are eligible for sliding scale premium and cost-sharing subsidies (in the form of refundable tax credits) to purchase coverage through the Exchange. Subsidies are not available for any coverage outside the Exchange. An employee with access to employer-based coverage is only eligible for a subsidy through the Exchange if the coverage is “unaffordable” (i.e., required share of the employee’s premium for self-only coverage exceeds 9.5% of his or her household income) or if the coverage does not satisfy a “minimum value” requirement (i.e., at least 60% of total allowed costs are paid by the plan).

Health plan assessments/fees and taxes

- ▶ **Patient-Centered Outcomes Research Institute Fee.** Beginning with plan years that end after September 30, 2012, the Affordable Care Act imposes a new fee on commercial health insurers and self-funded plans. This fee is \$1 per member for the first year, \$2 per member for the second year, and indexed to medical inflation thereafter. The fee helps to fund research on the comparative effectiveness of medical treatments conducted by the new Patient-Centered Outcomes Research Institute (PCORI). The fee ends in 2019.
- ▶ **Insurer Fee.** Collected from insurers based on certain net written health premium for fully insured groups. The fee is collected to fund new premium tax credits available to low-income individuals and families purchasing insurance coverage through the Health Benefit Exchanges that start operation in 2014. The new fee is expected to total \$8 billion in 2014 for all insurers, increasing to \$14.3 billion in 2018, and increasing by the rate of premium growth thereafter. Based on industry estimates, the impact on premium is approximately 2.3%.
- ▶ **Transitional Reinsurance Fee.** For years 2014 to 2016, the Affordable Care Act imposes a fee on insurers and then distributes the funds to insurers in the non-grandfathered individual market that disproportionately attract individuals at risk for high medical costs. The intent is to spread the financial risk across all health insurers to provide greater financial stability. The fee will be assessed on a per capita basis. The health reform law specifies the total amounts of the Reinsurance Fee that must be collected for the Reinsurance Program: \$12 billion in 2014, \$8 billion in 2015 and \$5 billion in 2016, totaling \$25 billion. States may also charge a Reinsurance Fee. Based on industry estimates, the average projected cost is approximately \$6 per member/per month in 2014, which then decreases each year for the subsequent two years.
- ▶ **Other Health Care Fees.** The Affordable Care Act also generates new revenue through an excise tax imposed (40 percent) on the value of health insurance benefits exceeding a specified threshold (2018).

Glossary – some key terms

Donut hole	The Part D “donut hole” is an out-of-pocket zone for Part D participants in a Part D program that is not sponsored by an employer. Part D does not pay for any prescription drugs once the participant has incurred \$3,000 in drug expenses until the participant has expended an additional \$7,000.
Effective date	The enactment date of the reform legislation is generally March 23, 2010. There are various effective dates within the legislation, and many are applicable for plan years beginning six months after enactment of the law (September 23, 2010).
ERRP	Early Retiree Reinsurance Program
Essential health benefits	The term is very broadly defined to include wide-open categories (i.e., hospitalization, emergency services, ambulatory patient services, maternity and newborn, prescription drug, rehabilitative and habilitative services and devices, preventive, wellness, and chronic disease management, laboratory services, mental health and substance use disorder services). Additional guidance is expected to understand which types of benefits are subject to an annual or lifetime limit.
Exchange	Requires each state to establish a Health Benefit Exchange, including a small business Exchange, by 2014. Each plan participating in an Exchange must meet standardized affordability, essential benefit, and consumer protection requirements. Exchange plans must meet state benefits requirements, and provide four plan levels: bronze plan (60% actuarial value), silver plan (70% actuarial value), gold plan (80% actuarial value), and platinum plan (90% actuarial value).
Federal Poverty Level	Established and available on the HHS website, and varies based upon family size.
FSA	Flexible spending account
HHS	Health and Human Services. The federal government agency overseeing many aspects of the law.
High-risk pool	Temporary national high-risk pool created to provide health coverage to those with pre-existing medical conditions (effective not later than 90 days after enactment and ending January 1, 2014).
HRA	Health reimbursement arrangement
HSA	Health savings account
Preventive services	Under the preventive care coverage provision, plans are required to provide coverage for: (1) U.S. Preventive Services Task Force (USPSTF) recommendations of “A” or “B”; (2) Immunizations recommended by the Advisory Committee on Immunization Practices (ACIP) of the Centers for Disease Control and Prevention (CDC); (3) Evidence-informed preventive care and screenings for infants, children, and adolescents as provided for in the comprehensive guidelines supported by the Health Resources and Services Administration (HRSA); and (4) Evidence-informed preventive care and screenings for women as per guidelines supported by HRSA
PPACA	Patient Protection and Affordable Care Act (enacted March 23, 2010).



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